

CONSTITUTION OF THE KEMCOLIANS FORUM

Article I

Name: The name of the organization of the graduates of King Edward Medical College and King Edward Medical University shall be “The Kemcolian’s Forum”

Article II

AIMS AND OBJECTIVES

1. To create “Espirit De Corps” amongst all the graduates of KEMC & KEMU
2. To up hold the honor and dignity of the alma mater and protect the interests, rights and privileges of the Kemcolian’s. The forum will pass resolutions etc in this regard as and when necessary and will forward these to the concerned quarter
3. As parent body of Kemcolian’s will request to the national and international associations like KEMCAANA (USA) and KEMCA (UK)
4. Various Kemcolian organizations working in USA, UK and other places will be invited to come under the banner of the Kemcolian’s Forum which will serve as a parent body for all these organizations being located in their alma mater
5. To hire, purchase, mortgage any property for the Kemcolian’s Forum or dispose off or do any other transaction in respect of movable or immovable property or any description necessary and in the interest of the forum

Article III

MEMBERSHIPS

1. The membership of the Kemcolian’s forum shall be open to all the graduates of King Edward Medical College and University, Lahore.
2. Membership will be granted by the Executive committee of the Kemcolian’s forum on the application form submitted by the member to the secretary general of the forum, or on approval of the online submitted form, by authorized personnel.
3. Memberships will be renewable yearly as well as be offered for life time (Details under Subscriptions)

ASSOCIATE MEMBERS

Non kemcolians who served in KEMC/KEMU and affiliated hospitals for more than ten years will be associate members. They can attend the functions but do not have the rights to vote.

SUBSCRIPTION

No annual subscription shall be required. However, donations from all the members are requested at least once a year on voluntary basis.

All members will be life members and will have to pay a lump sum of Rs. 3000/- for life time membership. Yearly memberships will be renewed on payment of Rs. 200/-

Article V

SUSPENSION OF MEMBERSHIP

The membership is liable to be terminated under the following circumstances:

1. Failure to pay the subscription after expiry of the grace period or by a due date determined by the Executive Committee. Such member loses the right to exercise vote or contest for any election/office bearer.
2. If the conduct of any individual member found derogatory to the aims and objectives of the forum reported by the regular member, the matter shall be placed before the Executive committee of the branch, who will appoint an enquiry committee. The report of the enquiry committee will be submitted to the executive committee in a specified time. If the committee recommends the suspension of membership for a specific period or otherwise would be finally decided by the executive committee and the member ceases to be the member of the forum. Such member loses the right to exercise vote or contest for any election/office bearer.
3. The member whose membership has to be terminated by the Executive Committee shall have the right to appeal before hand to the general body in the next meeting, against the decision of the Executive Committee in USA, UK, Australia and other cities within Pakistan or abroad

CHAPTERS OF THE KEMCOLIAN FORUM

There will be chapters of the Kemcolian's Forum and the chapter president will be ex office vice president. Representatives will be nominated at all medical colleges and hospitals across Pakistan. Country representatives may be nominated for Kemcolians residing abroad.

OFFICE BEARERS

The following office bearers will be elected by the general body:

1. President
2. Vice president
3. Secretary general
4. Joint secretary
5. Finance secretary
6. Member of executive committee

VICE PRESIDENT

Presidents of all the chapters of the Kemcolian's Forum will be ex office vice president of the Kemcolian's Forum

GENERAL BODY

200 members will form the quorum of the general body meeting. General Body will comprise of the office bearer and all the members.

Article VIII for the branches

THE EXECUTIVE COMMITTEE

One executive committee member to be elected as under

- 1940-1950
- 1951-1960
- 1961-1970
- 1971-1980
- 1981-1990
- 1991-2000
- 2001-2010

EX OFFICE MEMBERS

President, vice presidents, general secretary, joint secretary, finance secretary, immediate past president and immediate past secretary

ELECTED MEMBERS

One executive member from graduate of each decade system starting from 1940

In the event of a post of any office bearer (except of the president and general secretary) or a member of the Executive Committee falls vacant the same shall be filled by the executive committee

If a member of the executive committee including the office bearer does not attend three consecutive meetings without sufficient reason may be removed from the executive committee by a simple majority of those present. In case of office bearers, such action by the Executive Committee shall have to be approved by the general body.

In case the post of president and or general secretary falls vacant an emergent General Body meeting shall be convened which will elect the new president and or general secretary as the case may be for the rest of the term. The name of the candidates will be proposed on the floor of the house and election shall be held by secret ballot/show of hands as decided by the general body if the candidates are more than one.

COOPTED MEMBERS

The president may coopt any member to attend any particular meeting of the executive committee but such a coopted member will not be entitled to vote.

YOUNG KEMCOLIANS COMMITTEE

The young Kemcolians Committee shall be made up of recent graduates, not more than 10 years from the year of graduation. The committee shall work for affairs related to the welfare of the current kemcolians and any other issues related to the welfare of the younger kemcolians, and the recent graduates. As per the merger notification announcing the merger of Trend Setter Doctors (TSDocs) with the Kemcolians Forum, all the assets and organizational setup of the TSDocs shall be governed by the Young Kemcolians Committee of the Kemcolians Forum. (See Appendix 1)

Article IX

FUNCTIONING OF THE OFFICE BEARERS, EXECUTIVE COMMITTEE AND THE GENERAL BODY

President

1. To preside over all the meetings of the executive committee and general body
2. Supervise and control the activities of the forum as a whole
3. Can employ person below 2000 per mensem in the interest of the forum and can grant leave to employees
4. Can suspend, or after enquiry, dismiss an employee.

Vice President

1. Act on behalf of the president when he is absent

Secretary General

1. To organize the meetings and prepare general agenda with the approval of the president
2. Will conduct correspondence in consultation with the president
3. Will write minutes of all meetings and maintain up-to-date register of the members
4. Report to the executive committee/general body activities done since the last executive committee/general body meeting
5. To supervise all employees of the forum

Joint Secretary

He will assist the secretary and carry out his work in his absence

Finance Secretary

1. To collect life membership subscriptions or donations etc and deposit the same in the bank approved by the executive committee
2. To dispose off all the bills of payment and prepare statement of finance and submit to the executive committee every month
3. To prepare an annual statement of accounts which, after audit, will be included in his annual report.
4. Cheque will be signed by the president, secretary general and the finance secretary

Funds Of the Association

Funds will comprise of subscriptions, special subscriptions and donations.

FINANCIAL POWERS OF THE OFFICE BEARERS

The president may sanction Rs. 10,000/- and secretary general Rs. 8,000/- without approval of the executive committee. Rs. 10,000/- or above can be sanctioned by the executive committee.

EXECUTIVE COMMITTEE

- i. Shall be the governing body of the forum and carry out the policy and program of the association as decided by the general body.
- ii. Shall meet as often as necessary at the discretion of the president, secretary or on a written demand by 1/3rd of its members
- iii. Shall nominate subcommittee, ad-hoc committees as and when necessary, and will dissolve them when the purpose has been served. The executive committee will lay down the terms of reference and aims and objectives of the committees, subcommittees and ad-hoc. All those committees will work within the framework of the terms of references.
- iv. 1/3rd members of the executive committee shall form the quorum for an adjourned meeting provided the agenda is not changed
- v. Shall consider all matters and make necessary recommendations as far as possible, before they can be presented in the general body meeting
- vi. Shall appoint the auditors as and when required

GENERAL BODY

- i. General body will be the supreme body and will have the powers of alternations in the rules, by laws or can bring about amendments in the constitution.
- ii. Election of the office bearers of the Kemcolians forum after every two years.
- iii. Meeting shall be open to all members
- iv. General body meeting will be held at least once a year. Extra ordinary meeting can be called any time by the executive committee. Or on a written requisition by 30% of the total members. The requisitioned meeting will discuss only one item on the agenda for which it has been specifically summoned.
- v. 20% members shall form a quorum of the general body meeting.

Article X

AMENDMENTS OF THE CONSTITUTION

- a. Amendments to the constitution shall be sent to the secretary general of the Kemcolian's Forum four weeks before the general body meeting, during which the biennial elections will be held.
- b. All proposed amendments must be circulated to the members at least one week in advance of the general body meeting. Failure to do this shall not deter the general body to consider such amendments.
- c. Actual words of the proposed alterations and amendments in the constitution shall be included in the agenda and adopted by 2/3rd majority of the members present in the general body meeting.
- d. In case of equal number of votes, the president will exercise his powers of casting vote.

Article XI

ELECTION PROCEDURE

The office bearers as well as the executive committee will be elected after every two years from amongst the members on roll.

The following procedure will be adopted:

- a. Executive committee will nominate an election commissioner to assist them in conducting the election. The election commissioner will lay down the plan, and will notify amongst all the voters the date of elections weeks before the date fixed for elections, giving the exact dates for submission of nomination papers, scrutiny of papers, and date of withdrawal and notification of final list of contestant candidates.
- b. Nomination of papers duly proposed and seconded by voter members, along with a written consent of the candidates contesting the election shall be submitted to the election commissioner two weeks before the date of election. Election will be held by secret ballot.

VOTERS

The members whose names appear on the register at the end of 30th of September and have paid the subscription shall have the voting right.

APPENDIX 1

The Trend Setter Doctors & Their Merger with The Kemcolians Forum

In the year 2005, a small group of KEMC students led by **Dr. Salman Haider Kazmi and Dr. Naeem Majeed** (students of third year at that time) started working voluntarily for the academic welfare of their fellow kemcolians and juniors. As they became more organized, KEMCAANA and the faculty of KEMU started supporting them. Today, the Trend Setter Doctors have their own website (www.tsdocs.org) through which they guide the medical students. In addition to the website, the TSDocs have donated a huge e-library comprising of medical videos, atlases, and e-books to the KEMCAANA Computer Labs at King Edward Medical University. This e-pool is being maintained by the TSDocs. Since the founder members of this mini organization graduated in 2007, maintenance of all the material was becoming difficult without a proper platform. It was therefore decided in a meeting of the TSDocs founder members and the Kemcolians Forum Executive Committee that all the existing infrastructure of the TSDocs be merged with the Kemcolian Forum. Thus, all the e-pool, medical videos and websites are now a part of the Kemcolians Forum.